

# Hire / Rental agreement

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The Company = UK Exhibition + Ballot and Raffle

## Terms and Conditions of 'Hire Agreement'

The company hire furnishings on the following terms and conditions and will not accept or, is bound by other conditions so far as they conflict with the following details.

1. The period of hire commences from the time of delivery to the destination or site indicated on the order form from the hirer or where ordered on the telephone by the instructions of the person placing the order. This shall continue until the furnishings are accepted back to our offices.
2. Delivery of the goods will always be Monday to Friday between 9-5pm (not counting Bank Holidays) and return of the goods will always be Monday to Friday between 12-5pm – We can arranged timed deliveries i.e. before 10am and 12am (additional costs apply) + We can also arrange Saturday deliveries (additional costs apply) = If required always call before ordering!
3. We can send to Hotels and conference centres however; it is the hirer's interest to ensure that the selected Hotel / Conference centre are fully aware of the planned delivery date, the same for the actual collection service – The company cannot be held responsible for failed deliveries and collections where dates have been agree, plus failed services is charged to the client
4. The hirer shall rent the furnishings at the rates quoted by the company or any subsequently increased rate in force at the commencement of the hire period. The company reserves the right at any time without notice to increase charges. The hirer undertakes to fully insure all furnishings for the hire period plus at least 3 days prior and 1 day after the conclusion of the event for a sum of not less than five times the hire price.
5. The hirer shall provide at the specified destination a duly authorised representative to accept the furnishings and to do the same for the return of the goods. If the hirer fails to provide for this then, The Company cannot be held responsible for failed deliveries or collections.
6. The company rents furnishings in good order and condition. The receipt signed by the representative of the hirer or in the absence of such a receipt the company's delivery note shall be conclusive evidence of such good order and condition unless at the time of delivery or within 24 hours the hirer shall notify any defect to the company by telephone or fax whereupon all responsible efforts will be made to rectify the problem. The hirer undertakes to take care to avoid damage or theft of hired items and to take all reasonable steps to keep and return the furnishings to the company in first class condition. If items of furniture are broken, damaged or lost then the hirer is liable to repair or replacement costs as agreed between The Company and the hirer
7. The company will endeavour to effect delivery of hired furnishings at the time indicated by the hirer but will not under any circumstances be liable for any delay in delivery caused by circumstances beyond the company's control i.e. Road works, traffic jams, weather related holdups, parcel or pallet carrier, acts of God, war, government regulations, disaster, disease, epidemics, quarantine restrictions, terrorist actions, strikes, civil disorders or other emergencies that make it illegal or impossible for us to perform its obligations under this Agreement.

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8. Cancellations 1 - At the discretion of the company a charge of not less than 25% may be made on all orders cancelled prior to delivery or within 48hrs of planned delivery date

9. Cancellations 2 - For on-site cancellations where delivered correctly NO refund will be issued.

10. If the hirer fails to make available for collection the furnishings at the end of the hire period the hirer shall be liable to pay loss of hire charge at a pro-rata rate until such time as the furnishings are returned to the company or notifies the company by recorded delivery of the loss of furnishings and the hirer agrees that The Company can charge additional rates to any card payment created on our website or invoiced if direct payment has been created.

11. The furnishings shall remain the property of The Company and the hirer shall at all times keep the furnishings in their possession and free from any damage and the hirer has agreed no sub-hire of the goods is acceptable whilst in their care or without prior written permission to The Company

The period of hire shall cease forthwith in the event that any winding up procedures (compulsory or voluntary) are commenced in respect of the hirers business or if any receiver trustee or liquidator is appointed of the hirers business or of any substantial part of its assets.

12. Prices revealed on our website include hire charge for each listed stock item, plus deposit charge, plus postage charges (If revealed) or as stated when order is created, in the subject of no displayed carriage charges, we will inform you of this before processing the order. The Company cannot be held responsible for any verbal agreements, it's in the hirer interest to gain any additional agreement in writing before any hire period - All prices exclude VAT.

13. The hirer will be expected to empty all personal items before goods are returned to The Company, and to fully protect the hired goods for safe transportation. The Company cannot be held responsible for personal items, additional charges for removal and forwarding is the responsibility of the hirer.

14. Deposit 1 - Is refundable on full inspection of the goods once returned to The Company, damage goods will result in full or partial loss of paid deposit, pending the greater costs of replacement

15. Deposit 2 - will be refunded online or cheque pending the easiest method of payment and a fully paid invoice, receipt will be forwarded by email, fax post

16. The Company cannot be held responsible for the hirer not reading these terms and conditions, The Company hires the goods assuming that the hirer has fully read, fully understood and fully agreed to these terms and conditions before creating any order and payment – Please, only create a 'Live' order once you have read these agreements as payment is evidence that you have agreed!

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### 17. Listed 'Pallet' costs are to the following areas only:

Please order with confidence if your delivery location is within the below given postcode locations:

B, BA, BB, BD, BH, BL, BN, BR, BS, CB, CF, CH, CM, CO, CR, CT, CV, CW, DA, DE, DH, DL, DN, DT, DY, EN, FY, GL, GU, HA, HD, HG, HP, HU, HX, IG, IP, KT, L, LA, LE, LL, LN, LS, LU, M, ME, MK, NE, NN, NP, NR, OL, PE, PO (1-29), RG, RH, S, SA, SG, SK, SK, SN, SR, SS, ST, SY, TF, TN, TS, TW, UB, WA, WD, WF, WN, WR, WS, WV, YO,

#### Important 1:

Pallets are transported using a large pallet delivery vehicle that also has a rear tail-lift lift for easy loading and unloading – If ordering a 'Hire' item and on a 'Pallet' service, please ensure access is possible for this type of vehicle, before ordering!

#### Important 2:

Prices given within each description is for a successful delivery and on the given agreed date and deliveries are Monday to Friday between 9-5pm, where collections are Monday to Friday between 12-5pm – **This is important** = IF a failed delivery or a failed release happens then, each failure attracts a penalty charge of £25+vat – **moral** = make sure you make yourself available to avoid the penalties!

#### Important 3:

Any additional packaging / straps supplied with the goods are to be retained for the return of the hired goods / pallet so, please ensure you retain these items!

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### 18. Listed 'Parcel' costs are to the following areas only:

Please order with confidence if your delivery location is within the below given postcode locations:

All of = England + Isle of Man + Northern Ireland + Scotland + Wales

However:

The following postcodes do take extra time for delivery i.e. 1x extra working day (approx):

AB30-31, 33-38, 41-45, 51-63, 63 + BT + DD8-10 + FK8, 16-17 + FK21 + HS1-9 + IM1-99 + IV41-49, 51, 55-56 + KA27-28 + KW1-3 + KW5-14 + KW15-17 + PA20-49 + PA60-78 + PH17-26 + PH30-41 + PH43-44 + PH49-50 + TD15 + TR21-25 + ZE1-3

#### Important:

Any additional packaging / straps supplied with the goods are to be retained for the return of the hired goods / pallet so, please ensure you retain these items!

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